

QEP Development Committee Meeting 19 Minutes

September 8, 2008

The QEP Development Committee Meeting was called to order at 12 pm in rooms 204 and 504 via ITV connection. Members present were Dennis Taylor, Marian Grona, Dean Johnston, Benjamin Powell, Mike McCoy, Roxie Hill, Rita Lee, Joe Johnston, Nancy Smith, Jim Binion, James Graham, Renee Wooten, Larry Jordan, Greg Fowler, Teresa Ramos, Gary Don Harkey, and Cindy Coufal.

1. **Approval of minutes.** Jim Binion made the motion to approve the minutes. James Graham seconded the motion. Motion passed unanimously.
2. **Payment for Non-Faculty Projects.**
 - a. The committee recognized that because of lack of familiarity with the non-faculty payment procedures, they had overlooked payment for non-faculty VConnected projects. Jim Binion made the motion, “to pay non-faculty VConnected project participants at the same rate ((\$1350 fall, \$1350 spring for a total of \$2700 per year) as faculty participants. Greg Fowler seconded the motion. Motion passed.
 - b. Dennis Taylor made a motion to pay VConnected pilot participant for 2007-2008, Marian Grona, for her past project of developing library connections at distant campuses (\$2700). Rita Lee seconded the motion. Motion passed. (Marian Grona abstained from voting.)
3. **Computers for VConnected pilot projects.** Cindy explained to the committee that Title 3 would be willing to purchase computers for the 4 participants that qualified for an FDS project through Title 3. However, those 4 participants (Greg Fowler, Larry Jordan, Renee Wooten, and Teresa Ramos) would have to be willing to fill out additional FDS project paperwork—a proposal and a final report. All 4 agreed to the extra paperwork. The committee will use the QEP technology budget to buy computers for Lynn Kalski and Marian Grona.
4. **Preparation for Site Visit.**

Dr. Gary Don Harkey addressed the committee about what to expect from the on-site visit in 4 weeks. He reminded committee members to read the QEP document to reacquaint themselves with it. He stated that the QEP project should be a measurement of the “pulse of the college” and a “QEP change should be a culture change” for the way the college does business with its students. He reiterated the need for student involvement and community awareness of the College’s project. Dr. Harkey also reiterated that teaching classes came before SACS interviews, so he would try to arrange interview times that interfered as little as possible with teaching schedules. Student Benjamin Powell reported that the students were not yet well-acquainted with VConnected. Dr. Harkey pointed out that the project is only in its development phase.
5. **QEP Director.** Dennis Taylor pointed out the need for a current QEP Director to maintain momentum of the project. Dr. Harkey pointed out that there would be new administration coming to the College along with new ideas about how that position should best be filled.

6. **Adjournment.** The meeting was adjourned at 1:25 p.m. with the next meeting being set for pilots on Sept. 15, 2008 (noon, rooms 204 & 504) and for the entire QEP Development Committee for Sept. 22, 2008 in rooms 204 in Vernon and 504 at Century City.